

Market at the Gardens at Alldredge Gardens
Alldredge Gardens

3300 North Fairgrounds Midland, TX

Joseph Gonzales

Cafe Manager

[432.687.1478](tel:432.687.1478) Business

[432.687.6876](tel:432.687.6876) Fax

_____, (herein referred to as "vendor") acknowledge that I am applying to become a vendor at the Café at the Gardens at Alldrege Market at the Gardens in Midland, Texas and agree to the rules and regulations created and enforced by Alldredge Gardens. Vendors and agent acknowledge selling the items for which they have been approved. Vendors and agents understand that it is the policy of the Alldredge Gardens Market at the Gardens must be grown by the vendor and/ or those affiliated with my operation, prepared by the vendor or crafted by the vendor and/or those affiliated with the vendor operation, further, vendor and agents understand that Alldredge staff and/or authorized vendor representatives designee may perform site inspections. Also vendor and agents release sponsors Alldredge Gardens, Café at the Gardens from any and all injury, liability and loss or damages that may occur to property or self, while on the premise. Vendor and agents hereby agrees to indemnify and hold Harmless Alldredge Gardens Café at the Gardens for any action or liability which may arise from this event. It is also understood that vendor will comply will all applicable local, state and federal laws and failure to do so will result in forfeiture of

vendor status for the remainder of the season. Failure to comply with Cafe at the Gardens and Alldredge Gardens standards of agreement may result in permanent removal, in forfeiture of vendor status for the remainder of any future markets.

Professional Code of Conduct-

In the spirit of professionalism, participants shall: conduct themselves in a manner that represents Alldredge Gardens/ Cafe at the Gardens with honor, dignity and respect. Demonstrate the qualities of civility and professionalism at all times.

Not use vulgar, abusive, racist, sexist, demeaning or intimidating language at any time. Support fellow vendors and staff in a positive manner.

Treat other vendors, staff and Market customers with courtesy and respect at all times. Vendor agrees to exercise the utmost care in the use of facilities and properties of Alldredge Gardens/ Cafe at the Gardens. Should a vendor at any time occupy the premises in a manner contrary to the rules of the market, or in any manner that is hazardous or offensive to the public or vendors, upon the request of the Market Coordinator, vendor shall immediately cease such offending conduct. Failure to immediately conform its conduct as requested shall be cause to revoke this agreement and the vendor permit. Alldredge Gardens/Cafe at the Gardens is relieved and discharged from any and all loss or damage caused by such removal. Alldredge Gardens/ Cafe at the Gardens will not be responsible for storage and safekeeping of property so removed.

By signing this document, vendor and agents declare that they have read and agree to all rules and regulations.

Business Name:

_____ Date: _____

Agent 1 Printed
Name _____

Agent 1
Signature _____ Date: _____

Agent 2 Printed
Name _____

Agent 2
Signature _____

Application must be submitted to be eligible to sell at the first Market at
Alldredge Gardens/Cafe at the Gardens

Name _____

Farm/Business Name _____

Products (Check all that Apply)

Produce: Fruits/Vegetable (Certified organic) _____ Fruits/Vegetables(Non-organic) _____

Specialty: Soaps/Bath Salts _____

Food: Bread/Grains _____ Eggs _____ Baked

Goods _____ Granola _____ Beef _____ Jams/Jellies/Honey _____

Herbs _____ Animal Food _____

Other: _____

Products Sold at the Alldredge Gardens/Market at the Gardens must be grown in Texas

List of products (please be as specific as possible. If more room is needed continue on back of form).

Mailing Address (Street, City and Zip): _____

Email Address _____

Cell Phone _____

Receive Text? Yes _____ NO _____

Website: _____

Facebook _____

Farm Address list the address where produce is grown _____

Market Date 2016-2017

Do we have your permission to use your business name and products in any print, marketing media distributed to the public?

Yes _____ No _____

Please Provide a Copy of all the licenses and permits you currently have to operate your business. These may include:

Commercial Kitchen License, Organic Certification, Dairy Permit, Food Handler's Permit, Mobile Vending License, Texas Sales and Use Tax Permit and others.

Confirmed By Alldredge Staff Member;

_____ Date: _____

License's Received: _____

Permits Received: _____

The Alldredge Gardens/ Cafe at the Gardens Market Agreement
Acknowledgement of Standards

Check and Initial Each of the Following Standards:

_____ Applications, Market Date and Hours:

Applications must be submitted to be eligible to sell at the Alldredge Gardens/Market at the Gardens

Market Hours are from 10:00am-2:00 pm (Times may vary market to market)

Vendors may NOT leave the market early EVEN if vendor has sold out of merchandise. Vendors must inform the market coordinator if an emergency arises.

_____Market Location:

Alldredge Gardens 3300 North Fairgrounds Rd, Midland, Texas 79705

_____Market Fee

At this time there is a \$10 fee to be a vendor at Alldredge Gardens/ Market at the Gardens

This is subject to change, all and any vendors will be informed of any changes

_____Vendors

Vendors selections are based on spaces available in each Category, Vendors selling items in multiple categories will be counted as a vendor for all categories that apply.

Vendors are encouraged to where attire representing their business

_____Admission of Products:

Only Items that have been approved by Alldredge Gardens/Cafe at the Gardens can be sold. Products being sold must either be handmade by the primary vendor, or grown on the vendors own property (if selling fresh produce)

If additional items would like to be added, vendor must submit product approval request at least 5 business days prior to the market at which the product will be sold.

All Food items must be clearly labeled with all ingredients listed on the label. Your business name and contact information must also

be included on the label. The Alldredge Gardens/Cafe at the Gardens staff reserves the right to ask for a list of ingredients, visit

location of where products are made and disapprove of any product being sold at any time.

_____Set-up and Tear-down:

Vendors may arrive as early as 8:00 a.m. and must be ready to sell by 10:00 a.m.

(Times May Vary Market to Market)

Vendors may start selling to the public **as soon as their booth is set-up** and must complete all sales no later than 2:00 p.m.

Vendor is responsible for any and all equipment needs. **This includes: tables, chairs, shade device (stakes will be prohibited if you need to secure your tent please bring sand bags), electrical (no electrical will be provided), Sacks, boxes, etc.**

_____Vendor parking will be designated.

Designated parking is for customers, please give customers priority. Vendors who do not comply will be asked to leave.

Vendors are to not leave the vendor area to retrieve their vehicles until they have completely taken down their belongings including

packing up all remaining product, collapsing canopies or tents and cleaning up any trash or debris.

Booth assigning will be on a first come first serve basis.

Updates will be provided via email and or text.

_____Absent:

Vendors must notify Market Coordinator if you are to be absent, by Calling 432.687.1478

Failing to provide stated advance notice, arriving late, or being documented and recorded and may result in no further invitation to any future Alldredge Gardens/ Market at the Gardens.

(each absence is determined on a case by case basis).

_____Vendors Booths:

Vendors are required to have their product and price visible to the customer.

Vendor must ensure that no trash or any other items be left behind and space should be returned in the condition in which it was found.

Vendors are encouraged to bring a sign with business name and logo.

vendors booth must not encroach on neighboring vendor booth areas or customers walk way.

For the health and respect towards our nonsmoking customers and vendors, Restaurant area, Greenhouse, Store and Breeze way are nonsmoking areas.

There will be a smoking designated area.

No pets or other live animals should be brought or sold at the Market.

* Children may accompany vendors, but we ask that they remain near the booth at all times.

____ Honesty:

Allredge Gardens/Market at the Gardens is based on an honor system. If any vendor feels that another vendor is not being honest in his/her products, value, or pricing, please contact the Market Coordinator.

____ Vendors Sales:

Sales by other family members and/or employees, also known as agents are permitted. Each agent must sign an Allredge Gardens Acknowledgement of Standards and as part of the application prior to selling.

____ Non-Compliance, Penalties and Appeals:

Violations of the Allredge Gardens/Market at the Gardens Rules will result in the following disciplinary actions.

All Violators will be determined on a case by case basis.

____ In Addition:

No Beverages are to be sold by vendors. All nonalcoholic and alcoholic beverages will be sold by Cafe at the Gardens.

We ask that you provide a recent picture of your booth.

No dairy products are to be sold

I agree to follow and abide by the Allredge Gardens/Market at the Gardens Acknowledgement of standards

Print Name, Business Name & Signature
